

**Letter Of Authority**

Dear Sir/Madam

**I confirm that Invev Ltd is acting on my/our behalf and I/we authorise you as my/our existing supplier to action my accounts with them as follows:**

I/We hereby authorise the above organisation to act exclusively as the utility management company for us, to obtain quotations for our Electricity, Gas contracts and to obtain copies of and deal with enquiries regarding any relevant data to enable us to do this, including industry information systems such as ECOES and Gas "Access data" but not exclusively, half hourly data readings and consumptions, full electricity MPAN numbers and Gas MPRN details, Authorise Supply Capacities, and meter information including smart metering. We also authorise them to deal with any changes to the portfolio during the life of any contract. The letter of authority will remain in place until written notification is received from the customer stating otherwise.

I/We agree to accept that the above company will search the market on our behalf and will present to us recommendations for the best value energy contracts.

I/We agree that the above company should receive copy bills and half hourly data for the duration of any contract and deal with billing disputes on our behalf.

I/We agree that the above company can represent us in any dispute that is dealt with by any ombudsman scheme that is introduced during the life of the contract.

I/We agree that this letter is signed to comply with the Data Protection Act.  
In particular, please accept this letter as authorisation to release customer information direct to the above organisation.

I/We agree that the above company can obtain account information directly from the supplier to enable any issues to cause impediment to the smooth running of the contract.

I/We agree that the above company can authorise any adjustments, refunds, billing or payment method changes.

I/We agree that the above company can request Receipt of bills and subsequent payments

I/We authorise the above company to give termination to the supplier on any existing contracts.

Signed: .....

Name: .....

Position: .....

Dated: .....